

Drowsy Chaperone

Production Staff and Stage Crew Application:

DUE December 16th at NOON!

Producer and Director - Mr. Tony Braithwaite '89

Associate Director/Producer – Mr. Mike Zabel '96 * Assistant Director/Producer – Mr. William Dennis '01

Music Director – Mr. Alex Bechtel * Choreographer – Mr. Sonny Leo

Assistant Producer - Mr. Brendan Murphy '01 * Costume Designer – Ms. Jennifer Lancaster

Name and year: _____

Position you are applying for (see reverse): _____

Email address: _____

Cell Phone #: _____

In order to be selected for Stage Crew or Production Staff you must:

- Fill out this application
- For NEW APPLICANTS and PEOPLE WHO HAVE **NOT** BEEN SELECTED IN THE PAST: write a one page type-written essay telling us why you are qualified for the position in which you are applying. Staple the essay to this form.
- Stage Crew and Production Staff applicants may have to interview to be selected. Not all applicants will be interviewed. Check your email, daily announcements or the drama bulletin board for news about interviews.
- Hand this completed application in to the Drama mailbox (top left next to the Faculty Mailboxes in the Main Office) no later than NOON on Wednesday, December 16th. This is an absolute deadline.
 - *You may apply for Stage Crew or Production Staff and also audition to be in the show. If you make the show, this application is void.*
 - *You may not apply for anything other than Usher if you have many outside involvements or are involved in a fall sport or other time consuming activities. Most positions require a large time commitment.*
 - *It is also important to note that not all students will be selected. Preference will be given to returning members of both Stage Crew and Production Staff who have demonstrated good commitment in the past. Likewise, returning applicants who have not demonstrated adequate dedication and commitment in the past to any position on Stage Crew and/or Production Staff will not be selected for this show or any future shows.*
 - *A completed list of Stage Crew and Production Staff will be posted on the Drama Bulletin Board or Prep website as soon as it becomes available.*

I have read everything on this page and understand it fully:

Signed: _____

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Production Staff and Stage Crew Descriptions

Stage Manager - Experienced Junior or Senior who supervises all aspects of the production and rehearsals. Arranges for furniture rental, assists with promotions, writes the program, creates schematic, accomplishes special projects, organizes the calendar, coordinates special trips, and finds all the props. This person also helps the director, producers and adult staff in all aspects related to the overall needs of the show.

Assistant Stage Managers – Responsible for scripts, line cues, and general backstage/107 environment during shows and rehearsals. Assistant Stage Managers will spend a bulk of their time monitoring rehearsals. This person will also receive an additional job when it comes time to the opening of the show.

Promotions Manager- This person is responsible for creating the logo of the production, developing promotional flyers, assisting with any artistic set piece, purchasing buttons, and managing any promotional announcements.

Costume Manager – Responsible for all clothing and accessories worn in the show. Some costumes may be rented while others are acquired. This individual will also assist actors backstage with costume changes and sewing/fixing costumes. Ideally, this person will be a junior or senior with experience.

Assistant Costume Manager- This person will assist the costume manager in acquiring and renting costumes. The assistant costume manager will assist actors backstage during costume changes and should also have the ability to sew/mend broken or torn costumes.

Technical Director - Supervises Stage Crew in all technical aspects. This person is responsible for the design, construction, and completion of the sets used in the show. The Technical Director will be a Junior or Senior with lots of experience.

Construction Manager - Supervises Stage Crew in all technical aspects. This person works closely with the technical director and shares responsible for the design, construction, and completion of the sets used in the show. The Construction will be a qualified Junior or Senior with lots of experience.

Stage Crew – 15 or so members who will build, paint, construct and totally complete the sets used in the show. Work most days after school and some weekends. Experience is helpful.

Lighting Manager – This person is responsible for all stage lighting and special effects - practical and non - used in the show.

Assistant Lighting Manager – This person is responsible to assist the lighting manager in designing and placing lights. During the shows, this individual will act as one of the spot light operators.

House Manager – This person oversees the entire audience experience. This includes managing the ushers, assisting with seating, helping with the box office, and solving any audience member concerns.

Box Office Manager – This person handles the sale of tickets, distribution of will call tickets, and any audience member question. The box office manager will work closely with the house manager and should be available for every performance.

Ushers (several needed) – Ushers take tickets, distribute programs, handle audience concerns and control opening and closing of house on performance nights. They should be available for at least 7 of the 8 performances.